



**Kampus
Merdeka**
INDONESIA JAYA

PANDUAN

PENGGUNAAN ZOOM

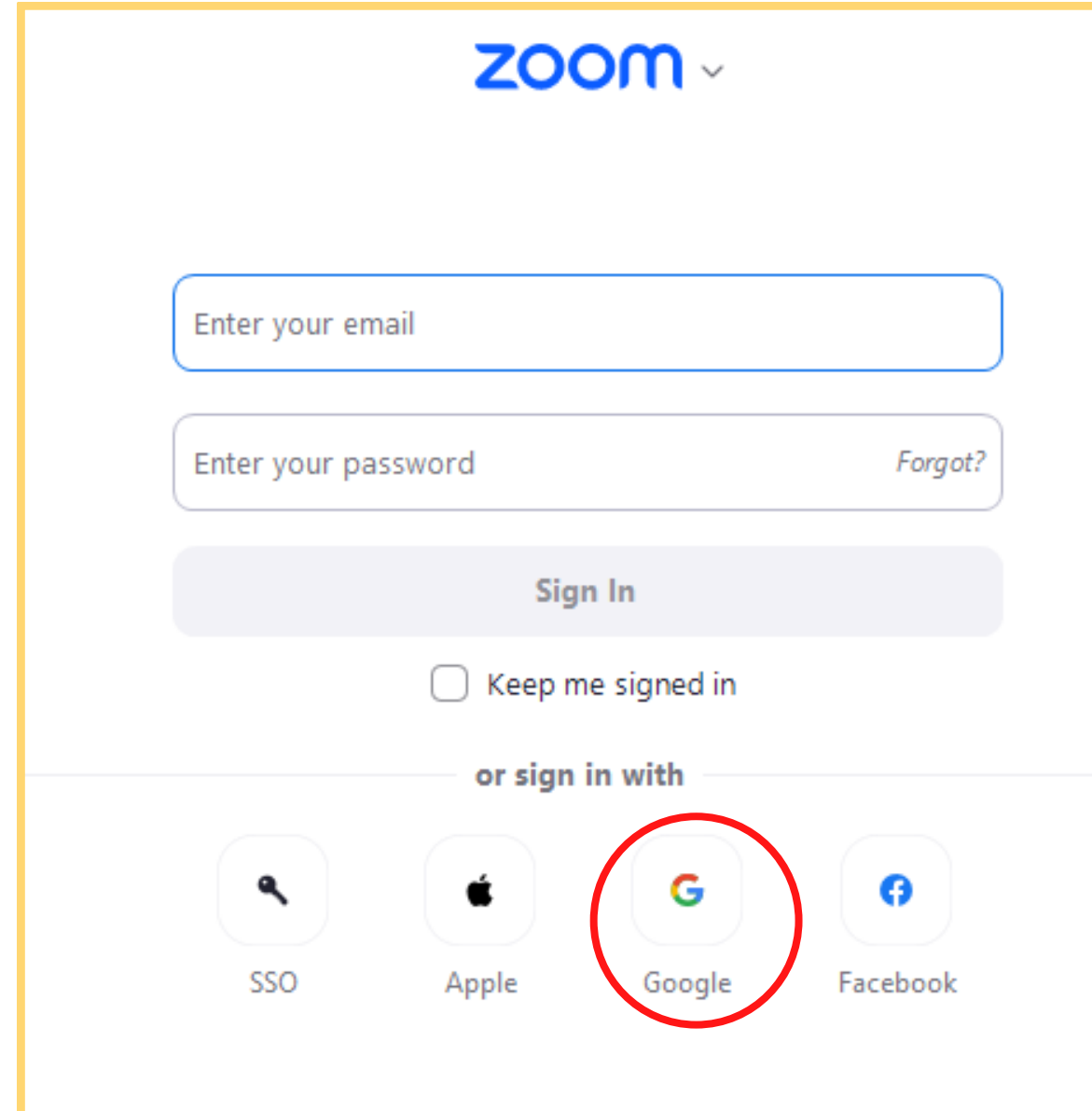
BASIC LICENCE

**BADAN PENGEMBANGAN AKADEMIK
UNIVERSITAS 17 AGUSTUS 1945 SURABAYA**

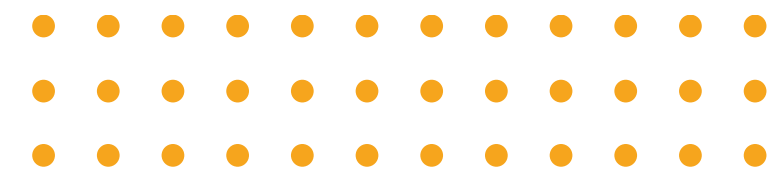


APLIKASI ZOOM

- 1 Buka aplikasi ZOOM Meeting
- 2 login menggunakan gmail
bisa email pribadi / email untag



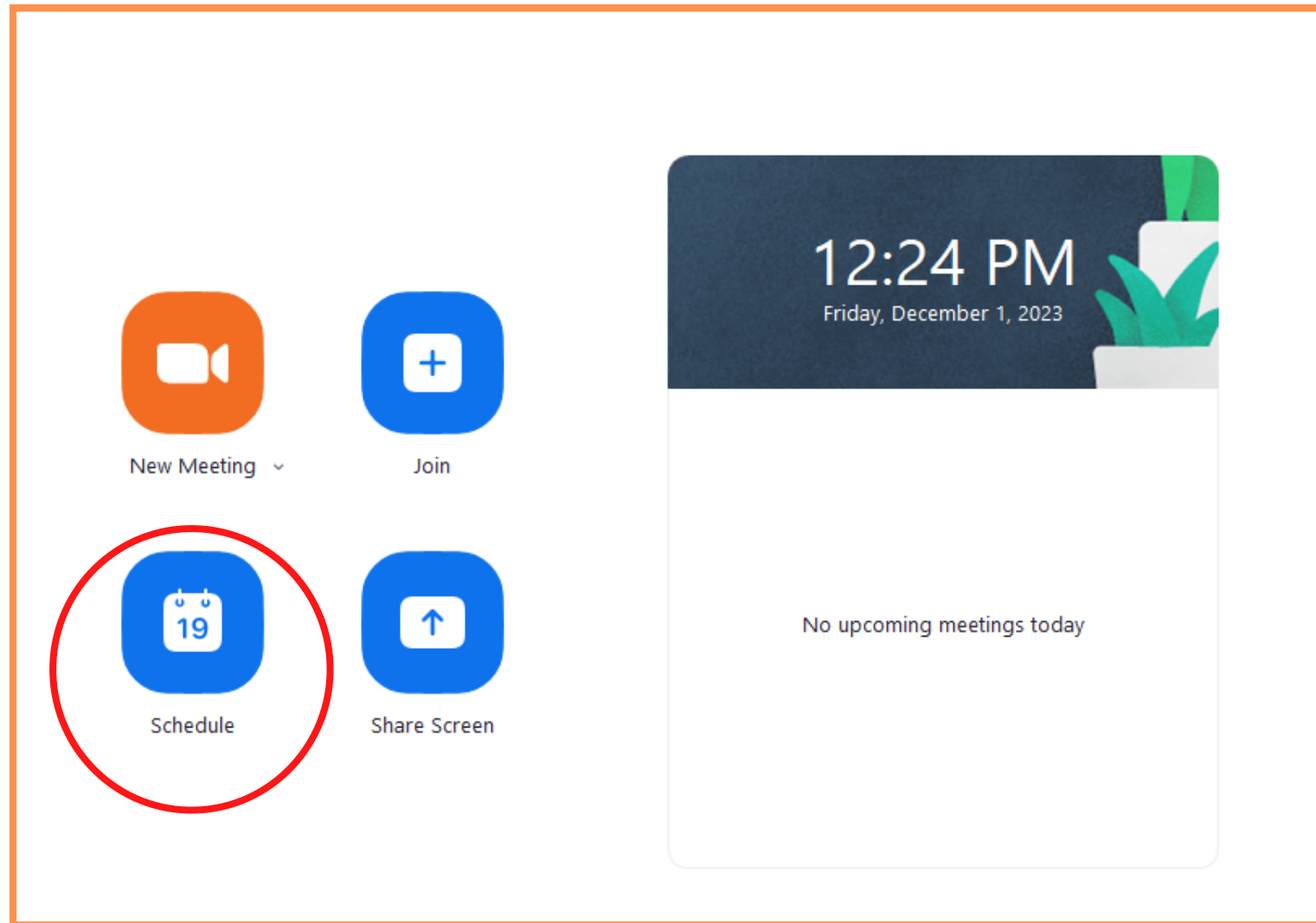
The image shows the Zoom login interface. At the top, the Zoom logo is displayed. Below it, there are two input fields: "Enter your email" and "Enter your password". A "Forgot?" link is located to the right of the password field. A "Sign In" button is positioned below the password field. Underneath the button is a checkbox labeled "Keep me signed in". A horizontal line separates the password section from the "or sign in with" section. This section contains four icons: SSO (represented by a key icon), Apple, Google (which is circled in red), and Facebook.



MEMBUAT JADWAL ZOOM MEETING

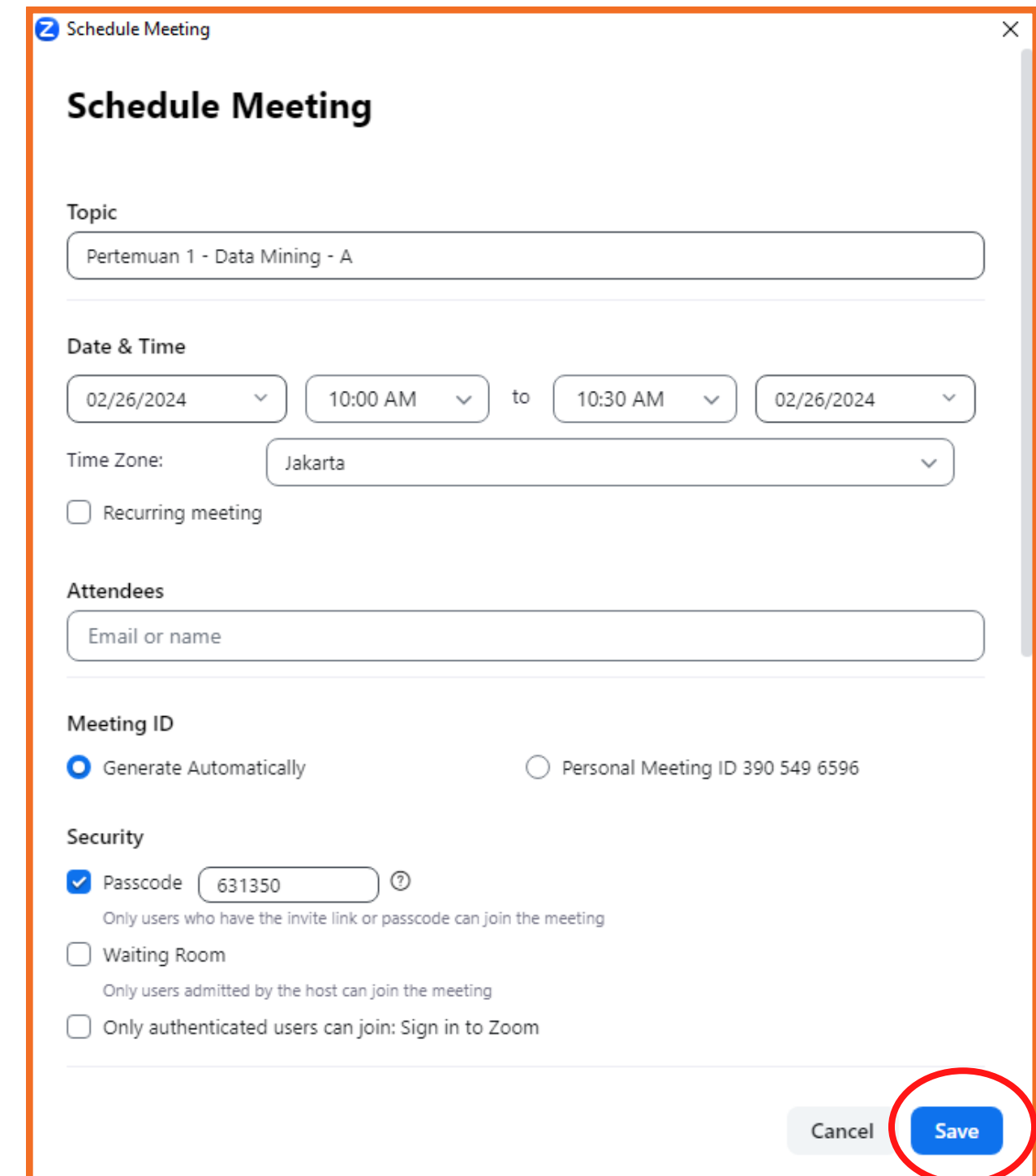
3

Pilih menu Schedule

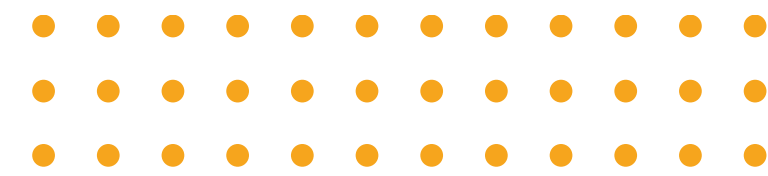


4

Atur jadwal zoom meeting - klik save

A screenshot of the 'Schedule Meeting' dialog box in Zoom. The dialog has a title bar 'Schedule Meeting' and a close button. The main content includes:

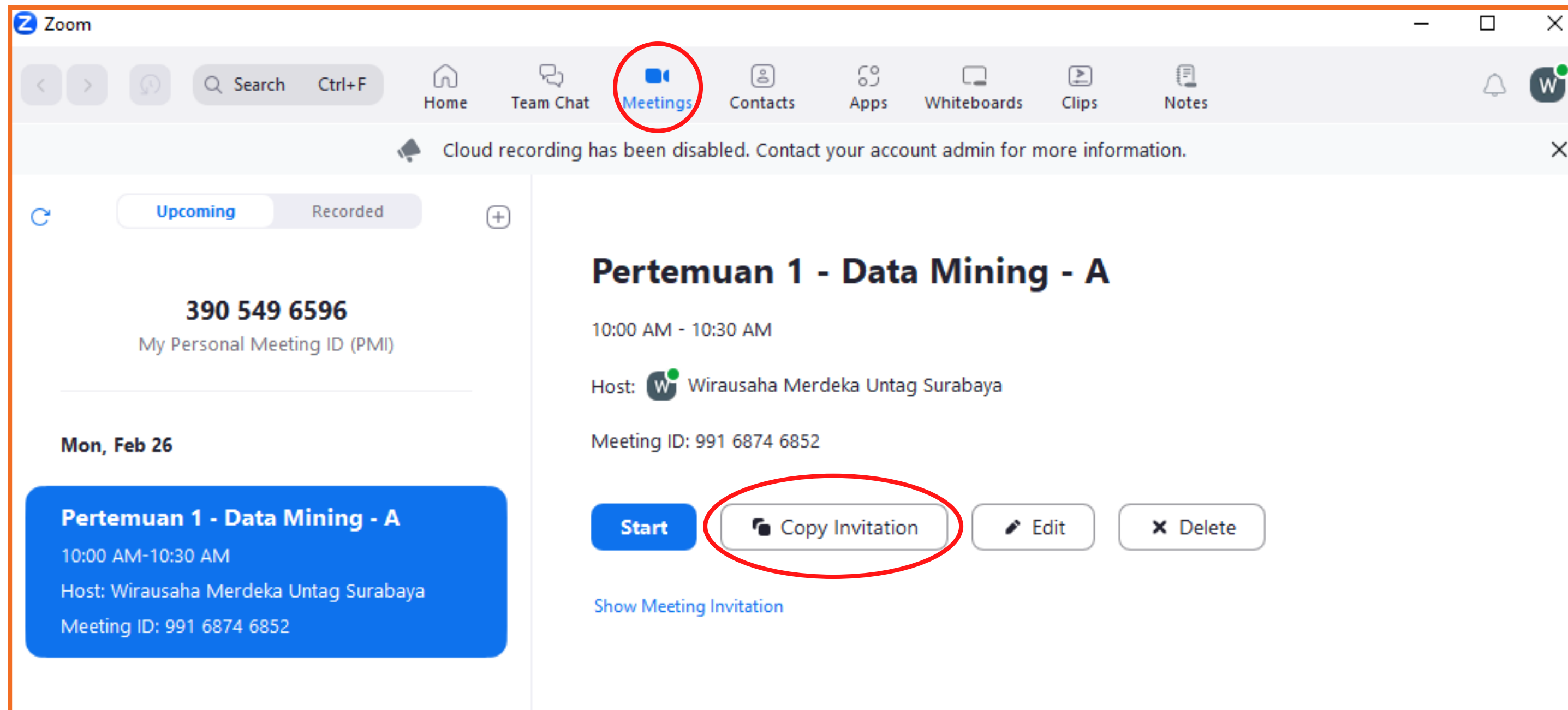
- Topic:** A text input field containing 'Pertemuan 1 - Data Mining - A'.
- Date & Time:** Two date pickers both set to '02/26/2024', two time pickers set to '10:00 AM' and '10:30 AM', and a 'to' separator.
- Time Zone:** A dropdown menu set to 'Jakarta'.
- Recurring meeting:** An unchecked checkbox.
- Attendees:** A text input field with the placeholder 'Email or name'.
- Meeting ID:** Two radio buttons: 'Generate Automatically' (selected) and 'Personal Meeting ID 390 549 6596'.
- Security:** A checked checkbox for 'Passcode' with the value '631350' and a help icon. Below it are three unchecked checkboxes: 'Waiting Room' and 'Only authenticated users can join: Sign in to Zoom'.

At the bottom right, there are two buttons: 'Cancel' and 'Save' (circled in red).

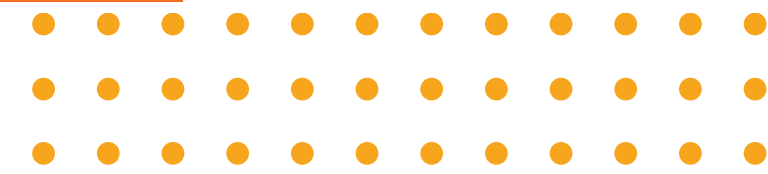
MEMBUAT JADWAL ZOOM MEETING

5 Pilih menu Meeting - pilih jadwal meeting

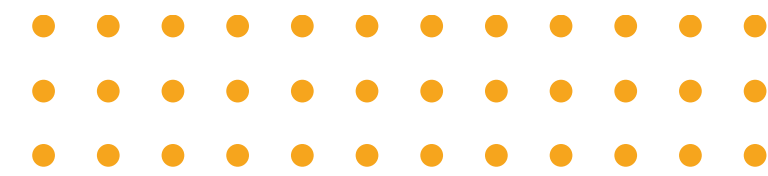
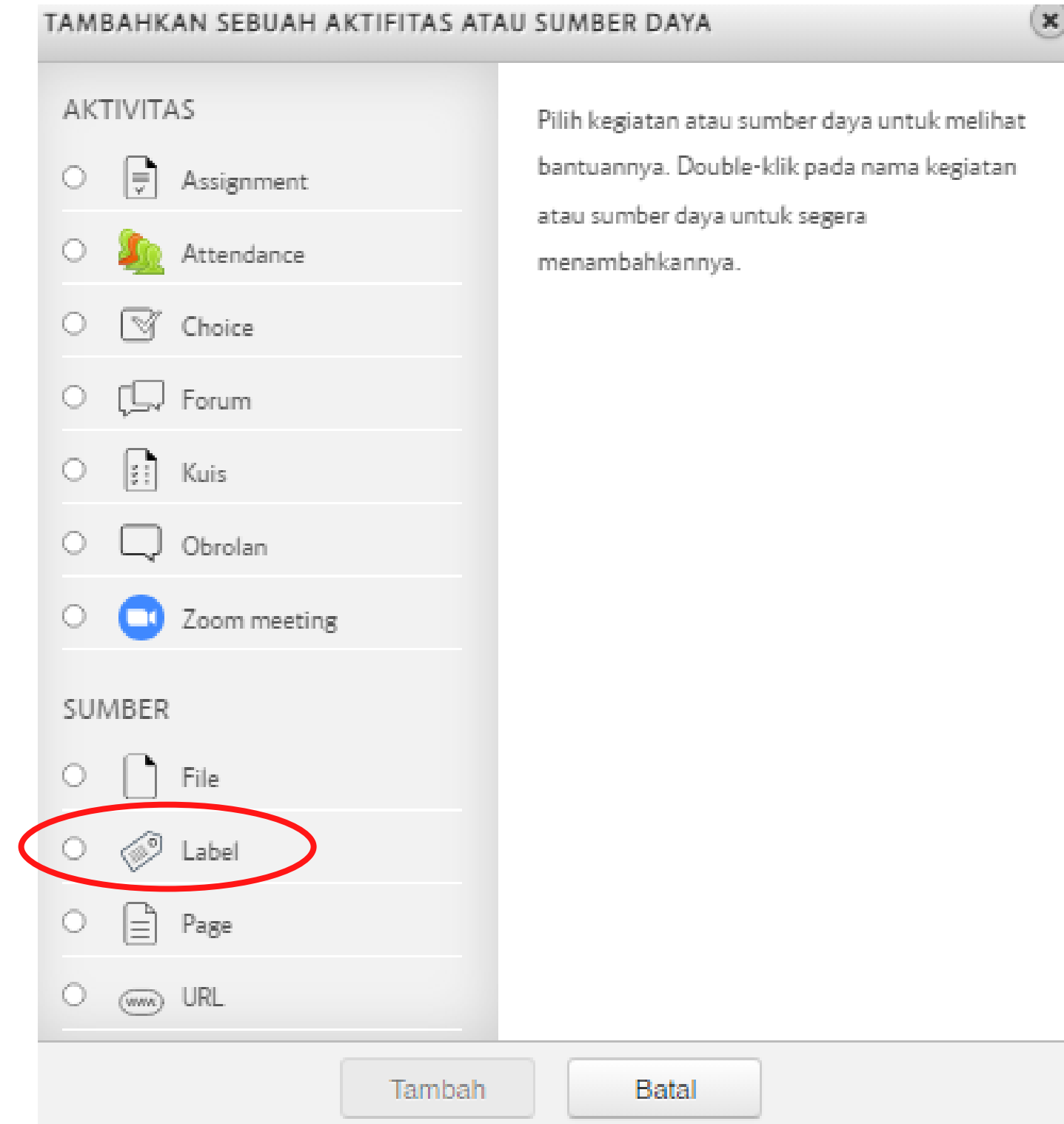
6 klik copy invitation



The screenshot shows the Zoom web interface. At the top, the 'Meetings' menu is circled in red. Below the navigation bar, a notification states 'Cloud recording has been disabled. Contact your account admin for more information.' The main content area is divided into two sections. On the left, under the 'Upcoming' tab, the user's 'My Personal Meeting ID (PMI)' is listed as '390 549 6596'. Below this, the date 'Mon, Feb 26' is shown. A blue card displays the meeting details: 'Pertemuan 1 - Data Mining - A', '10:00 AM-10:30 AM', 'Host: Wirausaha Merdeka Untag Surabaya', and 'Meeting ID: 991 6874 6852'. On the right, the meeting details are repeated: 'Pertemuan 1 - Data Mining - A', '10:00 AM - 10:30 AM', 'Host: W Wirausaha Merdeka Untag Surabaya', and 'Meeting ID: 991 6874 6852'. At the bottom of this section, four buttons are visible: 'Start', 'Copy Invitation' (circled in red), 'Edit', and 'Delete'. A link 'Show Meeting Invitation' is also present.

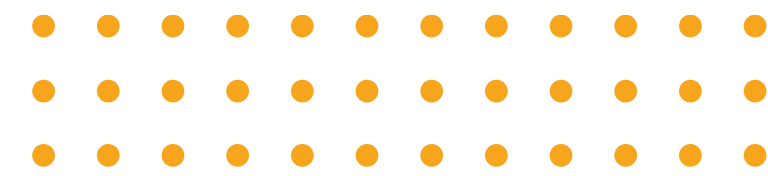


- 7 Masuk elitag - pilih kelas sesuai kebutuhan
- 8 Pilih label untuk memasukkan link zoom / meeting invitation



9

Masuk / paste link invitation zoom yang sebelumnya di copy - jika sudah selesai klik save



Mahasiswa join ke elitag menggunakan kode / link di kelas elitag

PERTEMUAN 1 - PENDAHULUAN

Assalamualaikum Selamat Pagi

pada pertemuan pertemuan pertama ini kita akan mmbahas RPS. perkuliahan dilakukan secara daring dengan mengi
kuti link zoom berikut :

Topic: Pertemuan 1 - Data Mining - A

Time: Feb 26, 2024 10:00 AM Jakarta

Join Zoom Meeting

<https://zoom.us/j/99168746852?pwd=LzVGOXhzdE9xaVZoeHFkVDczalRQdz09>

Meeting ID: 991 6874 6852

Passcode: 631350

